

Summary of upcoming changes template

Policy and Procedure Register updates – Summary of upcoming changes to Senior Education and Training (SET) planning procedure

<p>1. Reason for new/updated policy or procedure (select all that apply)</p> <p><input type="checkbox"/> Change to legislation/delegations <input type="checkbox"/> Audit/review recommendation <input checked="" type="checkbox"/> Due for review</p> <p><input type="checkbox"/> Change of policy/procedure requirements <input type="checkbox"/> Other</p>		
<p>Procedure was due for review</p>		
<p>2. Summary of changes</p>		
<p>The SET planning procedure has been revised to include:</p> <ul style="list-style-type: none"> - a clear delineation of responsibilities, including those of students and parents; - information to be provided to parents about the reasonable adjustments and/or tailored support available to support students with additional educational needs; - a statement outlining the benefits of using OneSchool functionality for SET planning; and - updated hyperlinks and a new <i>SET planning - Information for parents</i> support document which provides schools with a valuable resource to share with their school community. <p>Whilst roles and responsibilities remain unchanged for staff, the inclusion of students and parents under relevant stages of the process provides greater clarity about the responsibilities of key stakeholders.</p>		
<p>1. Impacts to roles and responsibilities</p> <p>1.1 Does the new/updated content change staff roles/responsibilities <i>in any way</i>? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>1.2 If yes, select the type of change (select all that apply):</p> <p><input type="checkbox"/> Revised responsibilities <input type="checkbox"/> New/additional responsibilities <input type="checkbox"/> Removed responsibilities</p>		
Position title	Summary of change	Page #
N/A	N/A	N/A
<p>2. Communication and support for implementation</p>		
<p>The following communications have been planned to support school communities: State Schools Update, OnePortal Bulletin Board, DDG weekly newsletter to Regional Directors, and emails via SATE and Pathways departmental discussion lists.</p>		
<p>For further assistance, please contact:</p> <p>Robyn Bergmansons, Curriculum, Teaching and Learning, telephone 3513 5937, email robyn.bergmansons@qed.qld.gov.au</p>		