

Policy and Procedure Register updates – Summary of changes to Teacher housing policy and procedure

1. Reason for new/updated policy or procedure (select all that apply)

- Change to legislation/delegations Audit/review recommendation Due for review
 Change of policy/procedure requirements Other

The Department of Education is committed to providing Teacher housing policy and procedure documents that stakeholders, who are involved at any stage in the teacher housing process (stakeholders), can rely on with confidence.

With the update to the Teacher housing policy and newly introduced Teacher housing procedure, consideration has been given to human rights, and the national principles for child safe organisations, and inclusion for students with disability.

Amendments to the Teacher housing policy, released in conjunction with the introduction of the supporting Teacher housing procedure, is needed to reflect the department's commitment to provide guiding principles for all stakeholder decisions in the teacher housing process.

2. Summary of changes

Part A – Teacher housing policy update

The Teacher housing policy has been updated to include additions and amendments, in particular the provision of clearer information required by stakeholders relating to such matters as:

- Providing clarity around eligibility, ineligibility, and allocation criteria for teacher housing.
- Amendments to the appeals section to reference the existing individual employee grievance policy.
- Some minor edits to definitions and hyperlinks

The Teacher housing policy has also been updated to include changes to entity title and contacts which have come into effect since the initial policy's release.

Part B – Teacher housing procedure introduction

The Teacher housing procedure provides support for stakeholders that outline the processes and responsibilities for tenancy management of teacher housing including the application process, eligibility and allocation of housing.

Key points for inclusion in the Teacher housing procedure have been aligned with the Teacher housing policy, and were considered in consultation with internal and external stakeholders.

The Teacher housing procedure provides details of the various individuals and entities involved in the teacher housing process, and outlines the roles and responsibilities of each in the housing process.

The Teacher housing procedure has been developed to include various attachments to assist with the teacher housing process.

3. Impacts to roles and responsibilities

3.1 Does the new/updated content change staff roles/responsibilities *in any way*? Yes No

3.2 If yes, select the type of change (select all that apply):

Revised responsibilities New/additional responsibilities Removed responsibilities

The new procedure sets out existing generally accepted processes in an approved departmental procedure format.

4. Communication and support for implementation

The department is committed to ongoing engagement with stakeholders involved in the teacher housing process and will supplement the publication of the policy and procedure with a new web page, animated presentation, ongoing forums and State School updates.

Contacts for Teacher housing policy and procedures

For Regional Human Resources:

[Department of Education Regional Office contacts](#)

For Tenancy and Leasing

[Tenancy and Leasing](#) (DoE employees only)