

## Policy and Procedure Register updates – Summary of changes to:

### Assessing and rating the quality of early childhood education care services procedure, and Monitoring and assessing compliance of early childhood education and care services procedure

|   |  |   |
|---|--|---|
| <b>1. Reason for new/updated policy or procedure</b> <i>(select all that apply)</i>   |  |   |
| <input type="checkbox"/> Change of policy/procedure requirements  | <input type="checkbox"/> Audit/review recommendation     |   |
| <input type="checkbox"/> Change to legislation/delegations  | <input type="checkbox"/> Due for review                  | <input checked="" type="checkbox"/> Other                           |
| <p>Two new procedures: Assessing and rating the quality of early childhood education and care services and Monitoring and assessing compliance of early childhood education and care services have been developed to support the effective implementation of the early childhood education and care services <a href="#">Regulating for Quality</a> policy.</p> <p>These procedures set out the processes to support the Regulatory Authority's proactive work of monitoring compliance and assessing and rating approved early childhood education and care (ECEC) services.</p> |  |   |
| <b>2. Summary of changes</b>  |  |   |
| <p>The two new procedures provide clear guidance to regulatory officers about their responsibilities, powers and duties under the <a href="#">National Quality Framework</a> and the <a href="#">Regulating for Quality</a> risk-based framework.</p> <p>The procedures support consistency and ensure external stakeholders are aware of departmental processes and how the Regulatory Authority makes decisions that directly affect them.</p>  |  |   |
| <b>3. Impacts to roles and responsibilities</b>   |  |   |
| Does the new/updated content change staff roles/responsibilities <i>in any way</i> ?  |  | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| <i>If yes, select the type of change: (select all that apply)</i>   |  |   |
| <input type="checkbox"/> Revised responsibilities   | <input type="checkbox"/> New/additional responsibilities | <input type="checkbox"/> Removed responsibilities                   |
| <p>This suite of procedures formalises the existing roles and responsibilities of regulatory officers when conducting the proactive regulatory activities of monitoring and assessment and rating.</p>  |  |   |
| <b>4. Communication and support for implementation</b>  |  |   |
| <p>News of the publication of the procedures will be shared with regulatory officers and other internal staff via a Regional email.</p> <p>The ECEC sector will be advised of the publication of the procedures via an 'in brief' A-Z article.</p>  |  |   |
| <b>For further assistance, please contact:</b>  |  |   |
| <p>Assessment and Quality Improvement</p> <p>Early Childhood Division</p> <p><a href="mailto:ecec@qed.qld.gov.au">ecec@qed.qld.gov.au</a></p>   |  |   |