

**Policy and Procedure Register updates – Summary of upcoming changes to:**

## Safety and wellbeing of students residing at a state school operated residential boarding facility procedure

### 1. Reason for new/updated policy or procedure

- Change to legislation/delegations    Audit/review recommendation    Due for review  
 Change of policy/procedure requirements  
 Other – Incorporation of responsibilities and processes related to the published COVID-19 *Guidelines for state school operated residential boarding facilities* into the procedure.

The procedure is being updated to include the responsibilities and processes in relation to responding to a declared public health emergency (e.g. a pandemic) or other public health emergency, which are already being applied by state school operated residential boarding facilities through implementation of the COVID-19 *Guidelines for state school operated residential boarding facilities*. The procedure has also been updated to align with the recently reviewed *Administration of medication in schools* procedure and incorporate recent changes to human rights legislation and inclusion and behaviour policies.

### 2. Summary of changes

Changes to the procedure include:

- incorporating responsibilities and processes in relation to a declared public health emergency or public health incident from the published COVID-19 *Guidelines for state school operated residential boarding facilities*;
- clearer information on the complaints processes if a student's application to register at a state school operated residential boarding facility is refused as per feedback from Regional Directors;
- alignment to the administration of medication process with the *Administration of medication in schools* procedure;
- reference to the National Principles for Child Safe Organisations and responsibilities in relation to the *Human Rights Act 2019 (Qld)* as per feedback from PPR team; and
- updated definitions for a declared public health emergency, public health incident, reasonable adjustments and simplified definition of parent/carer.

The supporting information for this updated procedure has not changed from the [currently published version](#).

### 1. Impacts to roles and responsibilities

- Does the new/updated content change staff roles/responsibilities *in any way*?  Yes  No  
 (NOTE: Processes and responsibilities in relation to COVID-19 already being undertaken by facilities through implementation of the COVID-19 *Guidelines for state school operated residential boarding facilities*)

1.1 If yes, select the type of change (select all that apply):

- Revised responsibilities    New/additional responsibilities    Removed responsibilities

(New/additional responsibilities in relation to Human Rights).

Position title	Summary of change	Page #
Regional Directors (or delegates)	Ensure residential boarding facilities act and make decisions compatible with human rights in accordance with the Human Rights Act 2019 (Qld)	2
Principals (or delegates)	Act and make decisions compatible with human rights in accordance with the Human Rights Act 2019 (Qld)	3
<b>2. Communication and support for implementation</b>		
A workshop will be held with the three state schools that operate residential boarding facilities at the beginning Term 4, 2021 to support the implementation of the updates.		
<p><b>For further assistance, please contact:</b></p> <p>State Schools – Rural, Remote and International <a href="mailto:ruralandremote@ged.qld.gov.au">ruralandremote@ged.qld.gov.au</a></p>		