

Policy and Procedure Register updates – Summary of changes to:

Flexible arrangements involving an alternative education provider procedure

1. Reason for new/updated policy or procedure <i>(select all that apply)</i>		
<input type="checkbox"/> Change of policy/procedure requirements	<input type="checkbox"/> Audit/review recommendation	
<input type="checkbox"/> Change to legislation/delegations	<input checked="" type="checkbox"/> Due for review	<input type="checkbox"/> Other
This procedure was reviewed as part of a routine cyclical review and to provide further clarification on certain aspects of the flexible arrangement planning and approval process, including when a flexible arrangement may be used.		
2. Summary of changes		
<i>The procedure:</i>		
<ul style="list-style-type: none"> Renamed from 'Flexible arrangements for school students' to 'Flexible arrangements with an alternative education provider' to more accurately reflect the focus of the procedure. Removed content relating to non-state schools, to focus solely on state school processes. Clarified that a flexible arrangement is not appropriate for services related to the National Disability Insurance Scheme (NDIS) as the NDIS does not fund educational programs for school-aged children and young people. Added advice on new OneSchool functionality to indicate if a student is on a flexible arrangement with an alternative education provider. Included consideration of human rights in the decision-making process. Added specific examples that relate to home-based students enrolled in a school of distance education. Included clarification that where a flexible arrangement involves another school (including a special school), the student also needs to meet enrolment eligibility requirements for that school. Included advice that when a student moves to another state school, a new flexible arrangement plan should be established and approved by the authorised entity (i.e. including the new school). 		
<i>Supporting documents:</i>		
<ul style="list-style-type: none"> New Human Rights impact assessment exemplar. New notice template to parent/student to advise that a proposed flexible arrangement has been approved. Combined the <i>Flexible arrangement: plan, assessment and agreement</i> and the <i>Authorised entity's decision</i> templates into one document. 		
3. Impacts to roles and responsibilities		
Does the new/updated content change staff roles/responsibilities <i>in any way?</i>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>If yes, select the type of change: (select all that apply)</i>		
<input checked="" type="checkbox"/> Revised responsibilities <input checked="" type="checkbox"/> New/additional responsibilities <input checked="" type="checkbox"/> Removed responsibilities		
Position title	Summary of change	Page #
Authorised entity (school principal)	Added: Ensure that human rights have been considered in decision making.	2
Authorised entity (regional director)	Added: Ensure that human rights have been considered in decision making.	3

Authorised entity (non-state school's governing body or a staff member of the school given written authorisation by the governing body to undertake flexible arrangement activities)	Removed: Responsibilities (and all other content) relating to non-state schools.	N/A
4. Communication and support for implementation		
Routine internal communication channels.		
For further assistance, please contact: Your closest regional office		