

Policy and Procedure Register updates – Sun safety in state schools procedure

1. Reason for new/updated policy or procedure (select all that apply)

- Change to legislation/delegations Audit/review recommendation Due for review
 Change of policy/procedure requirements Other

The *Sun safety in state schools* procedure and the *Guidelines for developing a school sun safety policy* will replace the existing website advice for schools regarding *Developing a sun safety strategy*. As a time-saving measure for schools, a new exemplar sun safety policy for schools will also be available.

2. Summary of changes

The procedure and support materials reflect many of the existing requirements and include the following new information and expectations for schools:

- reference to levels of ultraviolet radiation rather than advising people to avoid the sun between 10am – 2pm;
- secondary students are to wear swim shirts/rash vests when swimming in the sun. This aligns with the standard currently expected of primary school students;
- ‘sun-safe hats’ are cited as the preferred hat option and examples of sun-safe practices are given when hats can’t be worn; and
- schools are to publish their sun safety policy on their website.

1. Impacts to roles and responsibilities

1.1 Does the new/updated content change staff roles/responsibilities *in any way*? Yes No

1.2 If yes, select the type of change (select all that apply):

Revised responsibilities New/additional responsibilities Removed responsibilities

| Position title | Summary of change | Page # |
|--------------------|--|--------|
| Principal/delegate | New responsibility to publish the school’s sun safety policy on the school’s website. | 2 |
| Principal/delegate | New responsibility to consider sun safe options from the School uniform Standing Offer Arrangement when determining or reviewing school uniform designs. | 2 |

2. Communication and support for implementation

Schools have been alerted to the new procedure through communications since July 2021.

Schools are able to use a new exemplar sun safety policy for schools which provides examples of a range of strategies that schools could adopt or adapt to suit their context.

New sun safety advice and strategies are available on [OnePortal](#).

For further assistance, please contact:

- Your [nearest Regional Office](#)