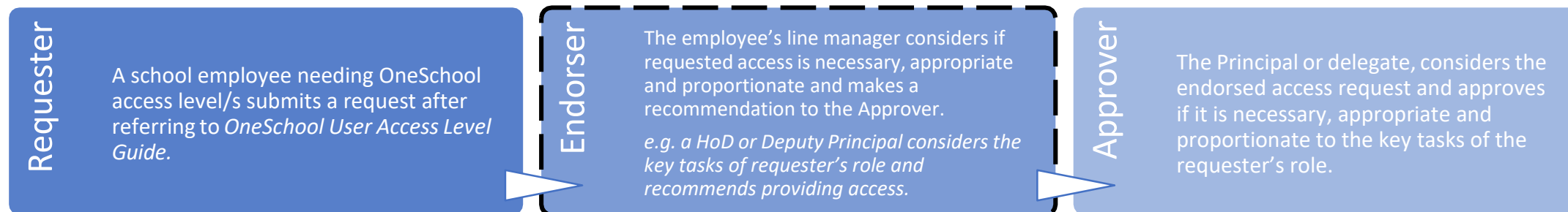


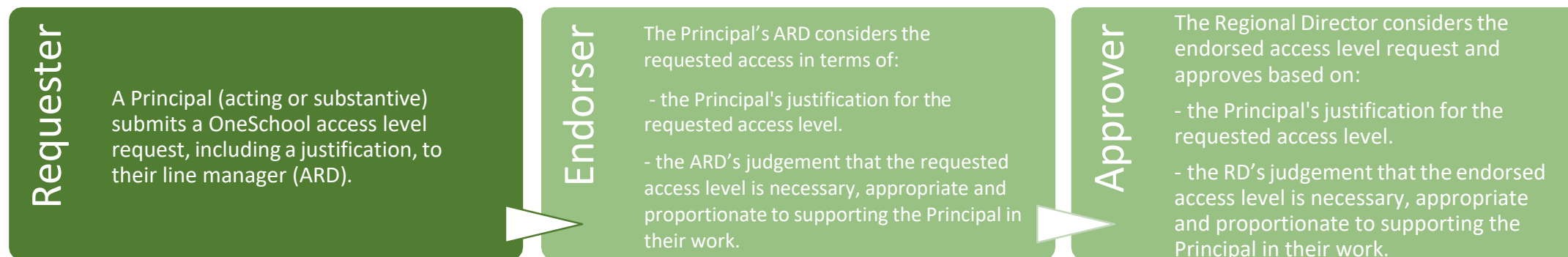
OneSchool user access flowchart - Schools

Smaller schools may not require Endorsers as the Principal has direct line management.

Scenario 1: Access requests by users other than the principal



Scenario 2: Access requests for *User is the principal* access level



Scenario 3: Access requests by the principal for levels other than *User is the principal*



OneSchool user access flowchart – Regional Offices

Scenario 1: Access requests by users other than the Regional Director

Requester

A Regional Office employee needing OneSchool level/s submits a request after referring to *OneSchool User Access Level Guide*.

Endorser

The employee's line manager considers if requested access is necessary, appropriate and proportionate and makes a recommendation to the Approver.
e.g. a Director or PAES considers the key tasks of requester's role and recommends providing access.

Approver

The Regional Director considers the access request and approves only if identified as necessary, appropriate and proportionate to the key tasks of the requester's role.

Scenario 2: Access requests by the Regional Director

Requester

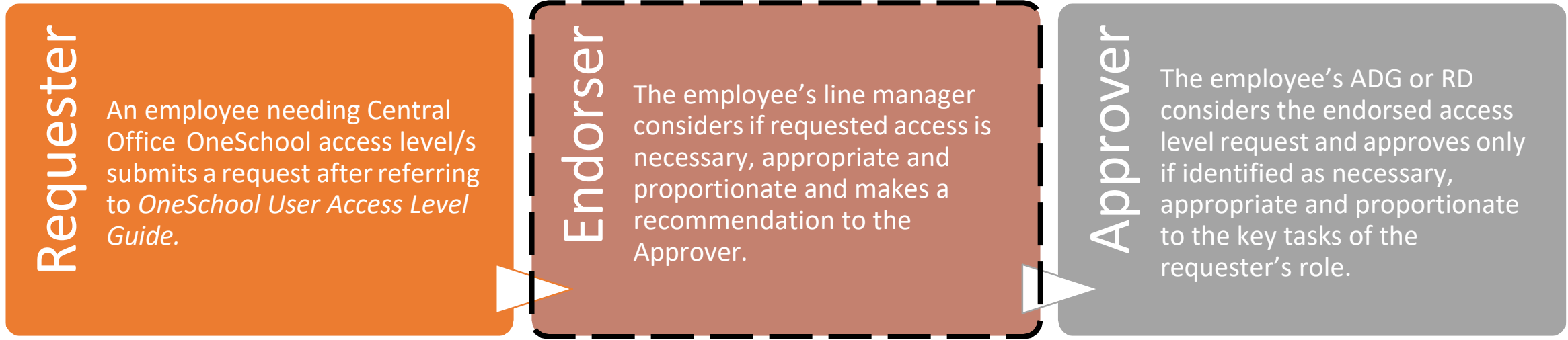
A Regional Director needing OneSchool access requests access.

Approver

The Assistant Director-General, State Schools – DISS considers the requested access and approves where appropriate.

OneSchool user access flowchart – Central Office

Scenario 1: Access requests by users other than an Assistant Director-General



Scenario 2: Access requests by an ADG

