



School performance policy

Version: 1.3 | **Version effective:** 02/02/2024

Audience

All state schools

Purpose

This policy sets out the Department of Education's (the department) commitment to realising the potential of every student through continuous evaluation and improvement of school performance.

The policy provides direction for schools about the requirements for school performance planning, monitoring, reviewing and reporting to ensure alignment with the strategic direction established by the department and reflected in [Equity and Excellence: realising the potential of every student](#) (the education strategy).

Policy statement

State schools are committed to improving school performance in accordance with the legislative requirements of the [Education \(General Provisions\) Act 2006 \(Qld\)](#), [Education \(General Provisions\) Regulation 2017 \(Qld\)](#), the [Disability Discrimination Act 1992 \(Cwlth\)](#), the [Financial Accountability Act 2009 \(Qld\)](#), [Financial and Performance Management Standard 2019 \(Qld\)](#) and [Public Sector Ethics Act 1994 \(Qld\)](#) and the [Human Rights Act 2019 \(Qld\)](#).

The department's processes to evaluate and improve school performance are:

- school performance planning
- monitoring
- reviewing
- reporting.

The department requires data, information assets and records pertaining to these processes to be managed, protected, kept and disposed of in accordance with the [Financial Accountability Act 2009 \(Qld\)](#), [Financial and Performance Standard 2019 \(Qld\)](#) and [Public Records Act 2023 \(Qld\)](#).

Principles

Five principles underpin school performance planning, monitoring, reviewing and reporting. The principles have been adapted from the department's [Strategic Plan](#) and the [education strategy](#).

Principle	What this means for the department
Accountable	Complying with legislative instruments, relevant standards and codes of practice.
Aligned	<p>Linking to and between:</p> <ul style="list-style-type: none"> • learning, wellbeing and engagement, and culture and inclusion needs • transitions across every phase of learning • relevant curriculum contexts • school priorities, resources, actions, measures and intended outcomes • short- and long-term planning • the department's strategic direction.
Collaborative	<p>Partnering with families, early childhood education and care services, other schools, organisations and the community supports:</p> <ul style="list-style-type: none"> • responding with precision to diverse needs • scaling learning across school and regional boundaries.
Inclusive	Embracing diversity by creating welcoming, inclusive and accessible educational settings, supported through reasonable adjustments and differentiated support, for students of all backgrounds, abilities and identities.
Capable	<p>Using, generating and sharing learnings from data, evidence and implementation in an ethical, systematic and sustainable way.</p> <p>Addressing priorities through focussing on creating the conditions to support the learning of individuals and the organisation.</p>

Requirements

School performance planning

School performance planning is undertaken to understand and respond to the present and future needs of the school community, including transitions, and take advantage of available or emerging opportunities.

The department requires each school to engage collaboratively with their community to provide clarity, direction and focus for the school, to shape everyday actions and to foster ongoing improvement.

Each school must document – within short- and long-term plans – priorities, actions, methods of short- and long-term evaluation and measures of impact.

Each school must allocate human, physical and financial resources effectively, efficiently and appropriately to support the implementation of plans, within an approved school budget that details the intended use of school resources.

Monitoring

Each school is required to monitor and evaluate information in collaboration with identified stakeholders, to ensure that enacted plans and budgets continue to meet the needs of the students and the school. Monitoring processes and their outcomes are communicated to the school supervisors and are used to determine and agree to further actions, where required.

Monitoring occurs on an ongoing basis, aligned with short-term methods of evaluation, which are detailed in plans. Monitoring the school budget occurs at least quarterly.

Reviewing

Each school is required to engage in a school review, facilitated by the School and Region Reviews (SRR) branch, at least once every four years to guide school performance planning.

Reporting

Each school, with the exception of Outdoor and Environmental Education Centres, is required to publish their School Annual Report (SAR) for the previous calendar year according to requirements set out in the [Annual Reporting Policy](#).

Each school must publish the School Review executive summary (school review) or SRR-led validation report (school-led review), which is prepared following the department's review of the school, on the school's website.

Additionally, this policy allows for reporting against specific grants and targeted funds for recipient schools – the audience, format, frequency and content determined by the funding provider.

Definitions

Term	Definition
Community	All partners and school personnel (see also – Partners).
Composite class setting	A kindergarten program delivered in a multi-age setting, by a teacher where full-time education is also being delivered to school-age children. For teaching and learning purposes, composite delivery may be referred to as multi-age.
Non-composite class setting	A kindergarten program delivered by a dedicated kindergarten teacher in a purpose-built kindergarten building/space established to accommodate kindergarten children only.
Partners	Partners are the people, businesses or organisations with whom schools establish and sustain strategic relationships in order to provide students or staff with access to experiences, support, and intellectual and/or physical resources not available within the school. Parents, carers, kinship and families, including students, are recognised as integral partners in education.

Term	Definition
Partnerships	The strategic relationships schools establish and maintain with partners.
State Delivered Kindergarten (SDK)	The program under which state schools operate face-to-face kindergarten in either a composite or non-composite class setting.
State schools (schools)	<p>Institutions funded by the State of Queensland that provide:</p> <ul style="list-style-type: none"> • primary, secondary or special education to persons enrolled at the institution, or to persons enrolled at other state schools; and/or • face-to-face kindergarten programs delivered through a State Delivered Kindergarten. <p>State schools include Schools of Distance Education, Community Schools, Educational Units, Specific Purpose Schools, Outdoor and Environmental Education Centres and schools accredited with the Council of International Schools.</p>
Student	Any person who is enrolled or attends a state school, and for the purposes of this policy, includes a kindergarten age child registered in a State Delivered Kindergarten.
Transitions	The social process of continuity and change, unique to each student and their family, which occurs over time — from home to early childhood and care settings, into school, from primary to secondary (across every phase of learning), between schools, and from secondary to post-school destinations (further education, training and employment).

Legislation

- [Australian Education Act 2013 \(Cwlth\)](#)
- [Code of Conduct for the Queensland Public Service, Queensland Government](#)
- [Department of Education State School Teachers' Certified Agreement 2022](#)
- [Disability Discrimination Act 1992 \(Cwlth\)](#)
- [Education \(General Provisions\) Act 2006 \(Qld\) Ch. 1, 4, 7 and 19](#)
- [Education \(General Provisions\) Regulation 2017 \(Qld\) Part 2](#)
- [Financial Accountability Act 2009 \(Qld\)](#)
- [Financial and Performance Management Standard \(Qld\)](#)
- [Human Rights Act 2019 \(Qld\)](#)
- [Information Privacy Act 2009 \(Qld\)](#)
- [Public Records Act 2023 \(Qld\)](#)
- [Public Sector Ethics Act 1994 \(Qld\)](#)
- [Public Service Act 2008 \(Qld\)](#)

- [*Working with Children \(Risk Management and Screening\) Act 2000 \(Qld\)*](#)

Delegations/Authorisations

- [Director-General's authorisations under the *Education \(General Provisions\) Act 2006 \(Qld\)*](#)
- [Director-General's delegations under the *Education \(General Provisions\) Regulation 2017 \(Qld\)*](#)
- [Public Service Directives](#)

Policies and procedures in this group

- [School performance procedure](#)

Supporting information for this policy

- Nil

Other resources

- [Annual Reporting Policy for all Queensland Schools](#)
- [Appropriate and ethical use of public resources policy](#)
- [Budget development and management policy](#)
- [Business continuity management procedure](#)
- [Data literacy framework](#)
- [Department of Education Strategic Plan](#)
- [Employee performance and professional development policy](#)
- [Equity and Excellence: realising the potential of every student](#) (the education strategy)
- [Equity and Excellence: realising the potential of every student](#) (DoE Employees)
- [Evidence Framework](#)
- [Expenditure policy](#)
- [Inclusive education policy](#)
- [Information privacy and right to information procedure](#)
- [Information asset and record keeping procedure](#)
- [National Quality Standard - national benchmark for early childhood](#)
- [Parents and Citizens' Associations procedure](#)
- [K-12 Curriculum, assessment and reporting framework](#)
- [Queensland state school staffing resources policy](#)
- [School audit, Internal Audit Charter and Internal controls self-assessment checklist](#) (DoE employees only)
- [Recordkeeping training and resources](#) (DoE employees only)

- [Schedule of annual actions, timelines and additional information](#)
- [Schedule of Collections](#) (DoE employees only)
- [School annual report](#)
- [School reviews](#)
- [School review toolkit for principals](#)
- [State Delivered Kindergarten - Operational Handbook](#) (DoE employees only)
- [State Delivered Kindergarten - Policy](#)

Contact

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Superseded versions

Previous seven years shown. Minor version updates not included.

1.0 School performance policy

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