



International School Study Tour

Code of Conduct for Volunteers

All participants must understand these standards apply to them during the entire duration of the tour, including evenings and weekends. Supervising teachers and volunteers are responsible for student safety and welfare for the entire tour.

Volunteers participating in an International School Study Tours (SST), should read and understand the *Code of Conduct for the Queensland Public Service* and the DoE supporting document, *Standard of Practice*. In the *Standard of Practice* “employee” means any person employed by DoE to work in an educational facility or in a corporate support role in a permanent, temporary, casual, volunteer, student or contractual capacity.

Section 1.5 of the DoE *Standard of Practice* contains important specific information regarding leadership and supervisory behaviour.

As a participant in the SST, supervising volunteers need to:

- be aware that the *Code of Conduct for the Queensland Public Service* continues to apply to you as a volunteer while on the SST;
- consider the international SST as part of the school program and the same duty of care by volunteers to students that applies at school, will also apply on the SST;
- recognise the safety of students in your care is paramount;
- maintain a safe and respectful learning environment for all students participating in the SST;
- encourage student participation in all activities;
- provide a model of good behaviour for the students;
- maintain positive relationships with supervising teachers participating in the SST regarding the students’ learning, wellbeing and behaviour;
- be courteous and constructive in communicating with hosts, students and supervising teachers; and
- be considerate of the general public at all times and respect local customs and values.

ACKNOWLEDGEMENT

I have read and understood the *Code of Conduct for the Queensland Public Service* and the DoE supporting document, *Standard of Practice* and am aware of the consequences for any breaches that occur during the international SST.

Name: _____ **Signature:** _____

School: _____ **Date:** _____

TO BE HELD ON FILE AT SCHOOL