**LEA form: Disclosure of personal information to a law enforcement agency (LEA)**

(*Education (General Provisions) Act 2006* (EGPA) – ss.426 (4)(e)(i), (4)(e)(ii) and (4A);

*Information Privacy Act 2009* (IPA) – s.27 and Schedule 3, Information Privacy Principles (IPP) 11(1)(c) and 11(1)(e)(i))

This form must be used in accordance with the [Disclosing personal information to law enforcement agencies procedure](https://ppr.qed.qld.gov.au/pp/disclosing-personal-information-to-law-enforcement-agencies-procedure)

**Part A: Details of LEA requesting officer (applicable only to requests for information)**

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| --- | --- | --- | --- |
| Name: | Rank: | Registered No. | |
| Station: | Region: | District: | |
| Agency: | Email: | Phone: | |
| **LEA requesting officer signature:** | | | **Date:** |

**Part B: Purpose for request or disclosure of information**

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| **Student** personal information is necessary for the prevention, detection, investigation, prosecution or punishment of a criminal offence or a breach of a law imposing a penalty or sanction (s.426 (4A) of the EGPA); OR  **Student** personal information is necessary to assist in averting a serious risk to the life, health or safety of a person (s.426 (4)(e)(i) of the EGPA); OR  Disclosure of the **student** personal information is in the public interest (s.426 (4)(e)(ii) of the EGPA); OR  **Non-student** personal information is necessary to lessen or prevent a serious threat to the life, health, safety or welfare of an individual, or to public health, safety or welfare (IPP 11(1)(c) of the IPA); OR  **Non-student** information is necessary for the prevention, detection, investigation, prosecution or punishment of a criminal offence or a breach of a law imposing a penalty or sanction (IPP 11(1)(e)(i) of the IPA).  Information required (applicable only to requests for information):  Be specific – include any relevant dates, times, places and persons involved    Why is the information necessary for one of the purposes outlined above? (applicable only to requests for information): |

**Part C: Record of information disclosed**

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| Attach a copy of information if not enough space here. |

**Part D: Details of DoE officer**

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| Only delegated officers can disclose **student** personal information. For full details, refer to the [Disclosing personal information to law enforcement agencies procedure](https://ppr.qed.qld.gov.au/pp/disclosing-personal-information-to-law-enforcement-agencies-procedure). | | |
| Name: | Position: | |
| School / Work Unit: | Region: | |
| Email: | Phone: | |
| I am reasonably satisfied this disclosure is necessary for the purpose outlined in Part B OR  Information will not be disclosed (provide reason here): | | |
| If **student** personal information is being disclosed, I declare I am delegated under ss.426 (4)(e)(i), (4)(e)(ii) or (4A) of the EGPA to disclose the information. | | |
| **Signature:** | | Date: |

A list of [Queensland Police Service Child Protection and Investigation Unit contact details](https://intranet.qed.qld.gov.au/Students/studentprotection/Documents/qps-cpiu-contact-list-for-authorised-officers.docx) is available on OnePortal for DoE employees disclosing information on their own initiative.