



Management of asbestos-containing material in department-owned facilities procedure

Version: 4.3 | **Version effective:** 31/05/2021

Audience

Department-wide

Purpose

This procedure outlines specific processes pertaining to the management of asbestos-containing material (ACM) in department-owned facilities.

The detailed procedures and responsibilities have been included in the [Asbestos Management Plan for DoE Facilities \(AMP\)](#) which is to be read in conjunction with this procedure.

Overview

Department of Education (DoE) has detailed procedures for the management of asbestos in department-owned facilities. These procedures have been included in the [Asbestos Management Plan for DoE Facilities \(AMP\)](#) and must be read in conjunction with the [policy](#) for the 'management of asbestos-containing material in department-owned facilities'.

The policy and AMP must be adhered to at all times by schools, early childhood education and care centres (ECEC), Parents and Citizen's Association (P&C), DoE regional and central offices and all service providers (including but not limited to QBuild, QBuild engaged contractors, DoE and P&C engaged contractors/consultants).

Responsibilities

A detailed list of all DoE officers', associated entities and service providers' responsibilities have been included in the department's [Asbestos Management Plan for DoE Facilities \(AMP\)](#).

Process

Detailed procedures are outlined in the [Asbestos Management Plan for DoE Facilities \(AMP\)](#).

Uncontrolled copy. Refer to the Department of Education Policy and Procedure Register at <https://ppr.qed.qld.gov.au/pp/management-of-asbestos-containing-material-in-department-owned-facilities-procedure> to ensure you have the most current version of this document.

Definitions

Term	Definition
Asbestos	Asbestos is the common term used to describe a naturally-occurring fibrous mineral that was used extensively prior to 1990 by Australian industry because of its durability, fire resistance and excellent thermal insulating properties.
Asbestos-containing material (ACM)	The term “asbestos-containing material” (ACM) refers to any material, object, product or debris that contains asbestos. ACM can take several physical forms. Asbestos-containing material which includes ceiling and wall sheeting, guttering, downpipes and vinyl flooring remain in department facilities and if in sound condition, do not pose a health risk unless disturbed.
DoE	Department of Education
QBuild	QBuild is a commercialised business of the Queensland Government that manage services associated with the construction, maintenance and operation of Queensland Government buildings and assets.

Legislation

- [Environmental Protection Act 1994 \(Qld\)](#)
- [Environmental Protection Regulation 2019 \(Qld\)](#)
- [Work Health and Safety Act 2011 \(Qld\)](#)
- [Work Health and Safety Regulation 2011 \(Qld\)](#)

Delegations/Authorisations

- Nil

Policies and procedures in this group

- Nil

Supporting information for this procedure

- Nil

Other resources

- [How to safely remove asbestos – Code of practice 2021](#)
- [How to manage and control asbestos in the workplace – Code of practice 2021](#)

- [Queensland Government Asbestos Management Policy for its Assets](#)
- [Policy for the management of asbestos-containing material in department-owned facilities](#)
- [Asbestos Management Plan for DoE Facilities \(AMP\)](#)
- [Working on Department of Education \(DoE\) Facilities](#)
- [Staff – Induction and training \(asbestos awareness and management\)](#)
- [Service providers and contractors working on department-owned facilities](#)
- [DoE Asbestos registers](#)
- [Workplace Health and Safety Electrical Safety Office Workers' Compensation Regulator](#)

Contact

For further information regarding specific asbestos management queries please see the contact details on the [DoE website](#).

Review date

14/10/2015

Superseded versions

Previous seven years shown. Minor version updates not included.

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