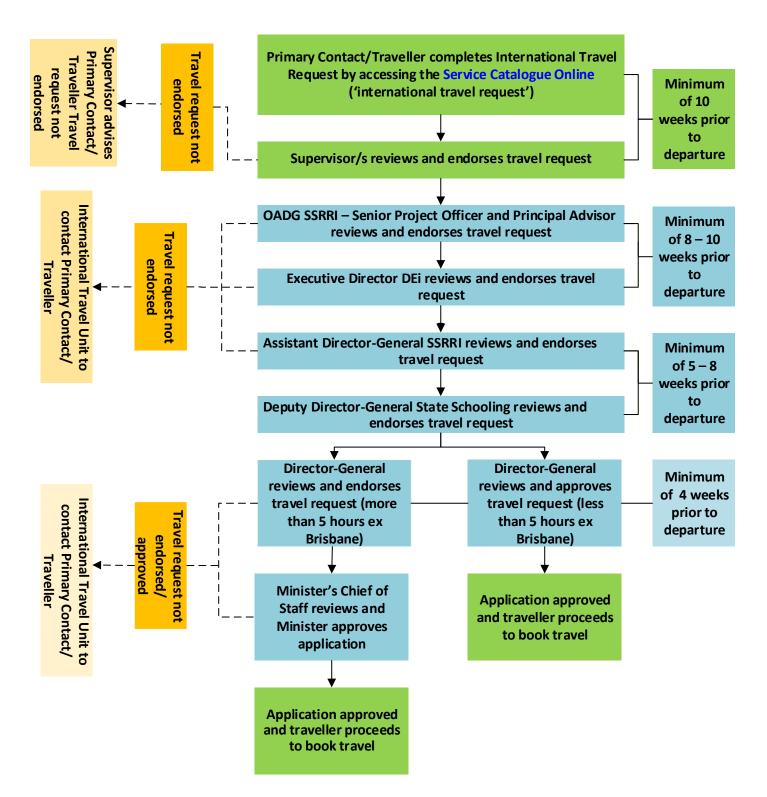
## Official International travel for business and professional development Application Workflow



NOTE: It is the responsibility of the Primary Contact/Traveller to monitor the progress of the travel application.

Please contact the International Travel Unit on telephone 3513 5748 or international.travel@qed.qld.gov.au should you require any clarification on the application process or should you be required to submit a variation to your approved travel application.

Uncontrolled copy. Refer to the Department of Education Policy and Procedure Register at <u>https://ppr.qed.qld.gov.au/</u> <u>pp/official-international-travel-for-business-and-professional-development-procedure</u> to ensure you have the most up to date version of this document