# Out-of-school hours detention — consent form

### Student’s details

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| **Student name:** |  |
| **Class:** |  |

### Reasons for detention

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| Outline the circumstances and behaviours that may warrant a detention (in line with Student Code of Conduct) |

### Activity details

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| --- | --- |
| **Day and date** |  |
| **Times** |  |
| **Location** | classroom, office etc. |
| **Description** | what the student will be doing e.g. school work, revision of school rules and policies, restorative practices, etc. |
| **Potential hazards** | as appropriate |
| **Transportation** | detail how the student will be getting to the activity, e.g. parent transport |
| **Dress code** | e.g. uniform or other suitable clothing to be worn |
| **Items to bring** | e.g. school work, food or drink |
| **Medical requirements** | Information relevant to students with medical requirements e.g. due to conditions such as diabetes, asthma, travel sickness, allergies or anaphylaxis |

### Principal’s authorisation

I have made this decision under section 276 of the *Education (General Provisions) Act 2006*.

A risk assessment has been completed and a risk management plan developed where necessary

Parents have been notified of the proposed detention at least 24 hours before the detention is scheduled to occur

Parents have been consulted about suitable times for the detention to be completed within the parameters set by the school

Parents have been informed of:

location and duration of the detention

their responsibility to arrange travel/supervision to and from the detention, where appropriate

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| --- | --- |
| **Principal’s name:** | |
| **Principal’s signature:** | **Date:** |

### Parent’s consent

I have been notified of the proposed detention at least 24 hours before the detention is scheduled to occur

I have been consulted about suitable times for the detention to be completed within the parameters set by the school

I have been informed of:

the location and duration of the detention

my responsibility to arrange travel/supervision to and from the detention (if necessary)

I give consent for my child to participate in the out-of-school hours detention detailed above.

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| --- | --- |
| **Parent’s name:** | |
| **Parent’s signature:** | **Date:** |