# Out-of-school hours detention — consent form

### Student’s details

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| **Student name:**  |  |
| **Class:** |  |

### Reasons for detention

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| Outline the circumstances and behaviours that may warrant a detention (in line with Student Code of Conduct) |

### Activity details

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| --- | --- |
| **Day and date** |  |
| **Times** |  |
| **Location** | classroom, office etc. |
| **Description** | what the student will be doing e.g. school work, revision of school rules and policies, restorative practices, etc. |
| **Potential hazards** | as appropriate |
| **Transportation** | detail how the student will be getting to the activity, e.g. parent transport |
| **Dress code** | e.g. uniform or other suitable clothing to be worn |
| **Items to bring** | e.g. school work, food or drink |
| **Medical requirements** | Information relevant to students with medical requirements e.g. due to conditions such as diabetes, asthma, travel sickness, allergies or anaphylaxis |

### Principal’s authorisation

[ ]  I have made this decision under section 276 of the *Education (General Provisions) Act 2006*.

[ ]  A risk assessment has been completed and a risk management plan developed where necessary

[ ]  Parents have been notified of the proposed detention at least 24 hours before the detention is scheduled to occur

[ ]  Parents have been consulted about suitable times for the detention to be completed within the parameters set by the school

[ ]  Parents have been informed of:

[ ]  location and duration of the detention

[ ]  their responsibility to arrange travel/supervision to and from the detention, where appropriate

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| **Principal’s name:**  |
| **Principal’s signature:**  | **Date:**  |

### Parent’s consent

[ ]  I have been notified of the proposed detention at least 24 hours before the detention is scheduled to occur

[ ]  I have been consulted about suitable times for the detention to be completed within the parameters set by the school

[ ]  I have been informed of:

[ ]  the location and duration of the detention

[ ]  my responsibility to arrange travel/supervision to and from the detention (if necessary)

[ ]  I give consent for my child to participate in the out-of-school hours detention detailed above.

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| **Parent’s name:**  |
| **Parent’s signature:**  | **Date:**  |