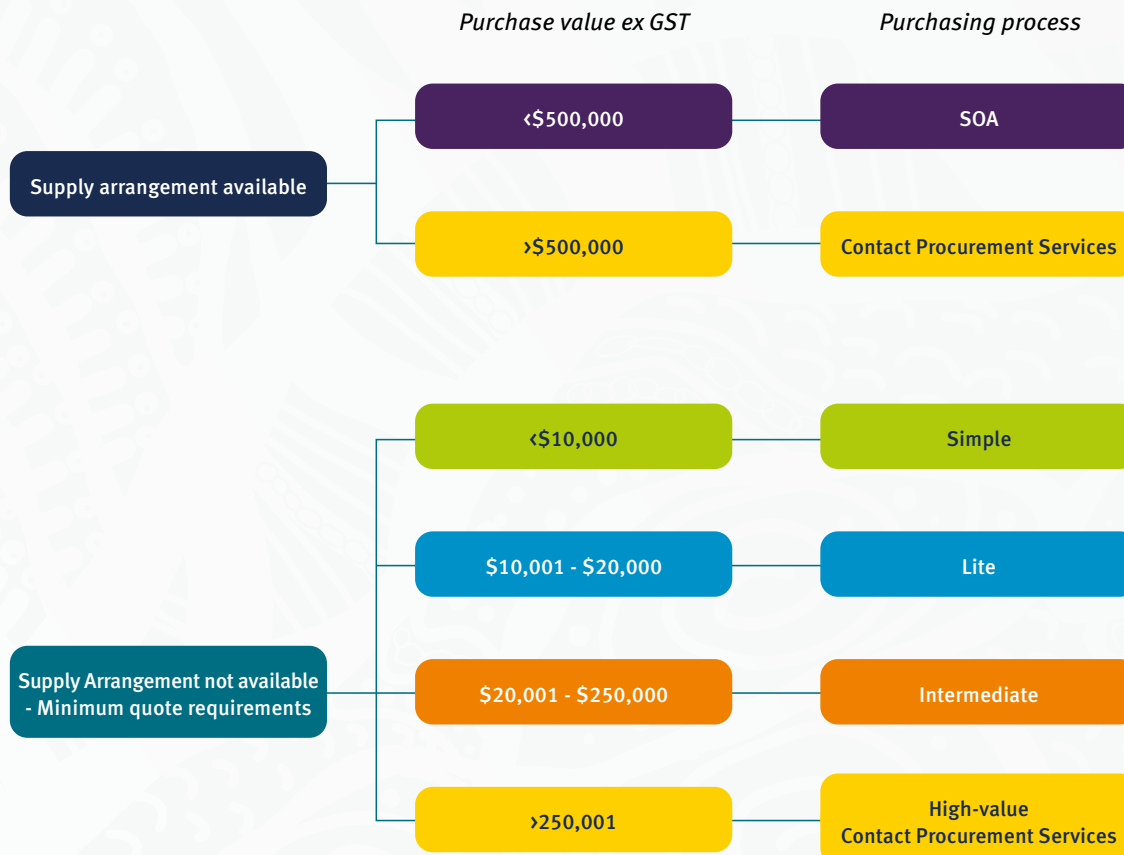


Purchasing options

Process



Genuine urgency situations

Realised or high probability of a health, safety, or security risk which must be rectified within a very limited timeframe.

- Identify **genuine urgency**.
- Seek approval from relevant **delegate**.
- If time permits, check if a supply arrangement is available.
- Source requirements.
- Complete a **purchasing exemption**.

Procurement Services

For purchasing assistance contact **1300 366 612** and choose the following category teleprompt options:

- 2 Information, communications & technology
- 3 Building construction and maintenance
- 4 General goods & services