



Temporary residents admissions

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Audience

[Temporary visa](#) holders who wish to enrol or have enrolled their school-aged [dependants](#) in a Queensland state school, [Department of Education International](#) (DEi) staff, Queensland state schools staff and principals.

Purpose

This policy outlines the Department of Education's (the department) requirements for providing temporary residents holding [dependant](#), [bridging](#) and [visitor visas](#), access to the Queensland state education system, and the principles that guide the enrolment of temporary residents at Queensland state schools.

Policy statement

The department is committed to contributing to vibrant communities and a stronger Queensland economy by supporting young people to thrive in a connected, diverse and rapidly changing world. Our business includes providing school-aged dependants of temporary visa holders' equitable access to state schools.

[Temporary Residents Admissions](#) (TRA) supports the department's commitment to [Inclusive education](#) by facilitating access to a culturally diverse learning environment. Our commitment ensures that Queensland's school-aged temporary visa holders can participate in world class education programs.

Principles

The department's work with temporary visa holders is guided by the following core principles:

Principle	What it means to the Department of Education
Operational efficiency and effectiveness	People, systems and processes in place ensure an effective operational foundation for improved service delivery and an enhanced customer experience
Equitable access to education	Provide an opportunity to participate in quality education that prevents inequitable barriers
Compliance with relevant federal and state legislation	Ensure relevant policies and procedures reflect the current prescribed legislative requirements
Reputational integrity of the department	Maintain accountability and transparency in activity and decision making that raises the profile of the department and state education



Requirements

The [Department of Education International](#) (DEi) on behalf of the department determines the [fees charged](#) to enrol a dependant child in accordance with the department's [User charging procedure](#). DEi charges fees for the education of a person at a state school who is not an Australian citizen or permanent resident, or a child of an Australian citizen or permanent resident is subject to the provisions of section 51(1) of the [Education \(General Provisions\) Act 2006](#) (EGPA).

When specified, temporary visa holders must meet the Department of Home Affairs (DHA) [visa condition](#) to maintain adequate arrangements for the education of school-age dependants who are in Australia for more than 3 months. Where this visa condition applies, temporary visa holders with school aged dependants must meet the compulsory schooling requirements outlined in section 176 (1)(a)(b), 235 (a)(b) and 239(1) of the EGPA.

Enrolment

The Department of Education International (DEi) ensures the dependants of temporary visa holders satisfy the following TRA requirements prior to issuing the [Authority to Enrol](#) (ATE) to enrol in a Queensland state school:

- TRA [Application for authority to enrol form](#)
- TRA [terms and conditions of application](#).

The process temporary visa holders are required to follow to apply and enrol in a Queensland state school is maintained in the [TRA procedure](#).

Temporary visa holders agree to the TRA terms and conditions of application when completing the TRA Application for authority to enrol form.

From the implementation date of this policy, Australian citizens or permanent residents with [parental responsibility](#) for a dependant child on a temporary visa are required to complete the TRA enrolment process and submit evidence of parental responsibility. This evidence is assessed by DEi in accordance with the [Guidelines for assessing parental linkage between a child and an Australian citizen or permanent resident](#).

DEi issues the ATE to temporary visa holders who have satisfied the TRA requirements of enrolment. The ATE is not a guarantee of enrolment or continued enrolment. The dependant child may also be required to meet the other departmental policies, procedures and processes outlined in the TRA terms and conditions of application.

Where there are changes to the dependant child's enrolment (e.g. change of school) or visa subclass, a new TRA [Application for authority to enrol form](#) may be required as per the TRA terms and conditions of application. DHA may require a dependant who turns 18 during the course of their enrolment to [apply for their own student visa](#).

Temporary removal and withdrawal

Temporary visa holders may temporarily remove their dependant child from school or withdraw their dependant child's enrolment in accordance with TRA terms and conditions of application.

Fees and payments

DEi publishes the [TRA fees](#) charged by the department for the enrolment of school age temporary visa holders. TRA Fees are determined in accordance with the department's [User charging](#) procedure. TRA [terms and conditions of application](#) outlines DEi's expectations regarding fees and payments. Payment processes and actions taken by DEi for the non-payment of fees are in accordance with the department's [Debt management procedure](#) and the [TRA procedure](#).

The DEi [Fee Exemption Policy](#) outlines the requirements for eligible dependants of adult international students studying in Queensland tertiary institutions to be exempt from paying tuition fees in Queensland state schools.

Financial hardship

If [financial hardship](#) is being experienced by a temporary resident visa holder, repayment agreements can be arranged in accordance with the Debt management procedure and as outlined in the [Payment plan fact sheet](#). As specified in section 51 (6) of the [EGPA](#) it is only when [significant financial hardship](#) can be demonstrated and at the discretion of the Director-General or delegate that a [fee waiver](#) will be approved for temporary visa holders.

Refunds

DEi publishes a refund statement which is outlined in the TRA terms and conditions of application. Refunds are processed as in accordance with the instructions in the [TRA refund form](#).

Complaint process

A customer expressing dissatisfaction about a decision or action made by DEi or its staff may initiate a complaint in accordance to the department's [Customer Complaints Management Framework](#).

Changes to Australian visas

DHA introduces changes that could affect people wanting to apply for an Australian visa or those who have an existing Australian visa. DHA also sets certain eligibility conditions for temporary visa holders, including having sufficient financial capacity to support the primary student visa holder's study and stay in Australia, and maintaining adequate schooling arrangement for their school-aged dependants.

DEi will implement changes relevant to temporary resident admissions as determined by DHA. Temporary visa holders are required to follow the conditions of their visa for the duration of the visa.

Definitions

Authority to enrol	A letter issued by DEi confirming the student named is eligible to apply to enrol at a Queensland state school and that relevant fees have been paid.
Bridging visa	A bridging visa allows a person to stay in Australia after the previous substantive visa ceases and while a new visa application is being processed.

Department of Education International (DEi)	The international branch of the Department of Education and employees of DEi. The Department of Education's trading name is Education Queensland International (EQI).
Dependant child or Dependant	A school-aged child who is named as a dependant on their parent's visa. NOTE: DHA may require a dependant who turns 18 during the course of their enrolment to apply for their own student visa
Department of Home Affairs (DHA)	Australian government department responsible for immigration.
Fee exemption	School-aged dependants of student visa holders may be exempt from the requirement to pay tuition fees for their education (Prep – Year 12) in Queensland state schools. Any exemption only applies for the duration of the primary student visa holder's (parent's) course of study with a Queensland education provider.
Financial hardship	Where a temporary visa holder can provide documented evidences and be assessed to meet the criteria of financial hardship as outlined in the Payment plan fact sheet .
Parent	Refers to definition in s10 Education (General Provisions) Act 2006 and for a person who is not the father or mother of the child, parental responsibility will be assessed using the Guidelines for assessing parental linkage between a child and an Australian citizen or permanent resident .
Significant financial hardship	Circumstances where a temporary visa holder can provide documented evidence and be assessed to meet the criteria of significant financial hardship as outlined in the Guideline for assessing temporary resident admission fee waiver applications .
Temporarily remove	The voluntary removal of a dependant child enrolled at a school for less than two terms (e.g. holidays or return overseas during the school term) requiring the temporary visa holder to notify the school and DEi (in writing) as per the TRA terms and conditions of application .
Temporary residents admissions	A process administered on behalf of the Department of Education by DEi which supports the application, enrolment and monitoring of temporary visa holders in Queensland state schools, predominantly bridging visas, dependants of student visa holders and visitor visas.
Temporary Residents Admissions (TRA) enrolment process	The process outlined in the TRA procedure .
Temporary visa	A visa which allows the holder to remain/reside temporarily in Australia until the expiry of the visa.
Visitor visa (also referred to as tourist visa)	A visitor visa is a temporary visa that allows the person visit Australia for business or personal purposes for up to 3, 6 or 12 months. There is a three month limitation on study for this visa.



Withdrawal	The voluntary withdrawal of a dependant child enrolled at a school requiring the temporary visa holder to notify DEi and the school in writing as per the TRA terms and conditions of application .
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Legislation

- [Anti-discrimination Act 1991](#)
- [Disability Discrimination Act 1992](#)
- [Education \(General Provisions\) Act 2006](#) (Qld), s.10, s.51, s.515
- [Human Rights Act 2019 \(Qld\)](#)
- [Migration Act 1958](#)

Delegations/Authorisations

- Nil

Related policies

- [Customer complaints management](#)
- [Fee exemption](#)
- [Inclusive education](#)

Related procedures

- [Credit](#)
- [Customer complaints management](#)
- [Debt management](#)
- [Enrolment in state primary, secondary and special schools](#)
- [Fee waiver for dependent students of temporary visa holders](#)
- [Inclusive education](#)
- [School Enrolment Management Plans \(School EMPs\)](#)
- [Temporary Residents Admissions](#)
- [User charging](#)

Guidelines

- [Guidelines for assessing parental linkage between a child and an Australian Citizen or Permanent Resident](#)

Supporting information/websites

- [Checklist for assessing parental linkage between a child and a Australian citizen or permanent resident](#)
- [Compliments and customer complaints](#)



- [Department of Education International schedule of visa subclasses and enrolment conditions](#)
- [Department of Home Affairs - Check visa details and conditions](#)
- [Education Queensland International apply now](#)
- [Education Queensland International Temporary residents admissions](#)
- [Temporary Residents Admissions application for a refund form](#)
- [Temporary Residents Admissions authority to enrol form](#)
- [Temporary Residents Admissions Terms and conditions of application](#)
- [Payment plans fact sheet](#)

Contact

Executive Director

Department of Education International

Within Australia 1800 316 540

Outside Australia +61 7 3513 5301

Facsimile +61 7 3513 5783

Email EQInternational@qed.qld.gov.au

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Superseded versions

New policy

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