

Department of Education

Instrument of Authorisation

Director-General's Powers

under

Child Safe Organisations Act 2024

(Version 1 – Effective Date 1 July 2026)

NOTE: In accordance with the Managing delegations, authorisations and administrative approvals procedure, legislative delegations and authorisations are centrally managed by Legislation Services. Legislation Services must be contacted for all proposed amendments to these authorisations.

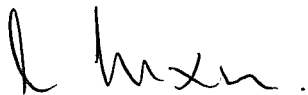
INSTRUMENT OF AUTHORISATION

Child Safe Organisations Act 2024

I, Leanne Nixon, Acting Director-General of the Department of Education, AUTHORISE the persons who are from time to time the holders of each position specified in **Column 4** of Schedule 1, to exercise those powers and functions conferred or imposed on me under the provisions of the *Child Safe Organisations Act 2024*, which are specified in **Column 1** of Schedule 1, subject to the limitations (if any) specified in **Column 3** of Schedule 1.

This Instrument of Authorisation is comprised of this page, and Schedule 1 comprising 7 pages. No other material forms part of the Instrument.

This Instrument of Authorisation takes effect on 1 July 2026 (Effective Date).



LEANNE NIXON
ACTING DIRECTOR-GENERAL
DEPARTMENT OF EDUCATION

SIGNED AT BRISBANE THIS 22nd day of June, 2026.

SCHEDULE 1 – Table of Persons Authorised to do actions and make decisions under the *Child Safe Organisations Act 2024*

Schedule 1 – Table of Persons Authorised to do actions and make decisions under the <i>Child Safe Organisations Act 2024</i>			
Column 1	Column 2	Column 3	Column 4
Reference	Description of Authority	Observations / Limitations	Authorised Persons
Chapter 4 – Disclosure of information and confidentiality			
Part 3 – Disclosure for reportable conduct scheme			
s.49(2)	Particular entities may share information for reportable conduct scheme (1) This section applies in relation to the following entities (each a <i>prescribed RCS entity</i>)— (a) the commission; (b) a sector regulator for a reporting entity; (c) a reporting entity if a worker of the entity is, or has been, the subject of a reportable allegation or reportable conviction; (d) a department; (e) the Crime and Corruption Commission; (f) the Office of the Director of Child Protection Litigation established under the <i>Director of Child Protection Litigation Act 2016</i>, section 35; (g) the inspector of detention services under the <i>Inspector of Detention Services Act 2022</i>; (h) the Office of the Ombudsman established under the <i>Ombudsman Act 2001</i>, section 73; (i) the police service; (j) a police force or service of another State or the Commonwealth; (k) the office of the public guardian established under the <i>Public Guardian Act 2014</i>, section 102; (l) the Public Sector Commission under the <i>Public Sector Act 2022</i>; (m) an entity performing functions under a law of another State or the Commonwealth that are substantially the same as the functions of the commission under chapter 3; (n) another entity prescribed by regulation. (2) The head of a prescribed RCS entity may disclose relevant information to the head of another prescribed RCS entity (the <i>receiving entity</i>) for the following purposes— (a) to lessen or prevent a serious risk or threat to the life, health or safety of a child or	Authorised officers to follow the department's <i>Information sharing guidelines in relation to allegations of reportable conduct under the Child Safe Organisations Act 2024</i> when sharing information. Chapter 4 does not permit disclosure of the following information – (a) the identity of a notifier under the <i>Child Protection Act 1999</i>, section 186 that must not be disclosed under section 186A of that Act; (b) the identity of a detention centre employee that must not be disclosed under the <i>Youth Justice Act 1992</i>, section 300; and information that is subject to privilege, for example legal professional privilege.	• Deputy Director-General, Corporate Services • Assistant Director-General and Chief Human Resources Officer, Corporate Services • Assistant Director-General, Executive Services • Executive Director, Integrity and Employee Relations • Director, Integrity and Employee Relations • Manager, Integrity and Employee Relations • Principal Advisor, Integrity and Employee Relations • Senior Advisor, Integrity and Employee Relations • Director, Integrity – Investigations • Manager, Investigations • Principal Investigator • Senior Investigator • Investigator • Director, Integrity – Intake Referrals and Partnerships • Manager, Integrity – Intake Referrals and Partnerships

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	class of children; (b) if the receiving entity is the police service or a police force or service of another State or the Commonwealth—to enable the investigation of criminal conduct; (c) if the receiving entity is the commission—for the performance of the commission’s functions under chapter 3; (d) for an investigation by the receiving entity of a reportable allegation or reportable conviction; (e) for taking appropriate action by a reporting entity or sector regulator for a reporting entity in relation to a finding that reportable conduct has been engaged in by a worker of the reporting entity; or (f) for a receiving entity other than an entity mentioned in subsection (1)(c)—for the performance of a function by the receiving entity under an Act that relates to the protection of children from harm; (g) for another purpose necessary for the effective administration of the reportable conduct scheme prescribed by regulation. (3) A prescribed RCS entity may disclose relevant information in a circumstance mentioned in subsection (2) whether or not the receiving entity has requested the information. (4) For subsection (2), a reference to the head of the commission is a reference to each commissioner. (5) A regulation prescribing an entity under subsection (1)(n) may limit the purposes for which the entity may receive or disclose information. (6) In this section— <i>relevant information—</i> (a) means the following— (i) information about the progress of an investigation of a reportable allegation or reportable conviction; (ii) the findings and reasons for the findings of an investigation mentioned in subparagraph (i); (iii) any action that is to be taken in response to the findings mentioned in		• Principal Advisor, Integrity – Intake Referrals and Partnerships • Senior Complaints and Risk Advisor, Integrity and Employee Relations • Advisor – within Integrity and Employee Relations • Senior Complaints and Information Officer – within Integrity and Employee Relations • Complaints and Information Officer – within Integrity and Employee Relations • Director, Discipline Advisory and Resolutions • Manager, Discipline Advisory and Resolutions • Principal Advisor, Discipline Advisory and Resolutions • Senior Advisor, Discipline Advisory and Resolutions • Executive Director, HR Regional Operations • Director HRBP, Regional HR • Manager, Regional HR • Principal HR Consultant, Regional HR • Senior HR Consultant, Regional HR • Regional Director • Executive Director,

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	subparagraph (ii); (iv) any other information about a reportable allegation or reportable conviction that would assist a prescribed RCS entity to comply with chapter 3; but (b) does not include evidentiary material or a relevant record or transcript under section 52(9).		Regional Operations Officers Principal
s.50	Disclosure of information to persons affected by investigation (1) A commissioner or the head of a sector regulator or reporting entity may disclose information mentioned in subsection (2) to— (a) a child who is the subject of conduct that forms the basis of an investigation of a reportable allegation or reportable conviction; or (b) a parent, person with parental responsibility or guardian of the child. (2) For subsection (1), the information is— (a) the progress of an investigation of the reportable allegation or reportable conviction; and (b) the findings of the investigation; and (c) the reasons for the findings; and (d) any action that is to be taken in response to the findings. (3) However, the commissioner or head of a sector regulator or reporting entity must not disclose information under this section if the disclosure would— (a) put the safety or wellbeing of the child or any other person at risk; or (b) prejudice a proceeding or investigation.	Authorised officers to follow the department's <i>Information sharing guidelines in relation to allegations of reportable conduct under the Child Safe Organisations Act 2024</i> when sharing information. Chapter 4 does not permit disclosure of the following information – (a) the identity of a notifier under the <i>Child Protection Act 1999</i>, section 186 that must not be disclosed under section 186A of that Act; (b) the identity of a detention centre employee that must not be disclosed under the <i>Youth Justice Act 1992</i>, section 300; and information that is subject to privilege, for example legal professional privilege.	- Deputy Director-General, Corporate Services - Assistant Director-General and Chief Human Resources Officer, Corporate Services - Assistant Director-General, Executive Services - Executive Director, Integrity and Employee Relations - Director, Integrity and Employee Relations - Manager, Integrity and Employee Relations - Director, Integrity – Investigations - Manager, Investigations - Principal Investigator - Director, Integrity – Intake Referrals and Partnerships - Manager, Integrity – Intake Referrals and Partnerships - Principal Advisor, Integrity – Intake Referrals and Partnerships - Director, Discipline Advisory and Resolutions

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			• Manager, Discipline Advisory and Resolutions • Principal Advisor, Discipline Advisory and Resolutions • Executive Director, HR Regional Operations • Director HRBP, Regional HR • Manager, Regional HR • Principal HR Consultant, Regional HR • Regional Director • Executive Director, Regional Operations Officers • Principal
s.52	Obtaining information from director of public prosecutions or police commissioner (1) This section applies if— (a) the commission or a prescribed RCS entity becomes aware that a person has been charged or convicted of an offence involving an act or omission that is the subject of a reportable allegation or reportable conviction; and (b) either— (i) the commission requires information mentioned in subsection (2) to perform a function or exercise a power under chapter 3 in relation to the allegation or conviction; or (ii) the prescribed RCS entity requires information mentioned in subsection (2) to comply with a requirement under chapter 3, part 3 or section 42 to notify or investigate the reportable allegation or reportable conviction.	Authorised officers to follow the department's <i>Information sharing guidelines in relation to allegations of reportable conduct under the Child Safe Organisations Act 2024</i> when sharing information. Chapter 4 does not permit disclosure of the following information – (a) the identity of a notifier under the <i>Child Protection Act 1999</i>, section 186 that must not be disclosed under section 186A of that Act; (b) the identity of a detention centre employee that must not be disclosed under the <i>Youth Justice Act 1992</i>, section 300; and information that is subject to privilege, for example legal professional privilege.	• Deputy Director-General, Corporate Services • Assistant Director-General and Chief Human Resources Officer, Corporate Services • Assistant Director-General, Executive Services • Executive Director, Integrity and Employee Relations • Director, Integrity and Employee Relations • Manager, Integrity and Employee Relations • Director, Integrity – Investigations

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	(2) The commission or head of the prescribed RCS entity may, by written notice, ask the director of public prosecutions or police commissioner for the following— (a) a written statement briefly describing the circumstances of a charge or conviction for the offence; (b) a copy or written summary of evidentiary material about the offence; (c) if the entity making the request is the commission—a copy or written summary of a relevant record or transcript; (d) if a charge for the offence was not proceeded with—a written summary of the reasons why the charge was not proceeded with. (3) The request may include the following information— (a) the worker’s name, including any former name or alias, the head of the prescribed RCS entity believes the worker may use or have used; (b) the worker’s gender and date of birth. (4) The director of public prosecutions or police commissioner may comply with a request under subsection (2) if the director or police commissioner believes— (a) for a request made by the commission—the statement, copy or summary is necessary for the performance or exercise of the commission’s functions or powers under chapter 3; or (b) for a request made by a prescribed RCS entity—the information is necessary to enable the head of the prescribed RCS entity to notify and investigate a reportable allegation or reportable conviction relating to a worker under chapter 3, part 3. (5) However, the director of public prosecutions or police commissioner must not give the commission or head of a prescribed RCS entity a copy or written summary of evidentiary material or a relevant record or transcript— (a) that relates only to a person other than the person about whom the request is made; or <i>Example of evidentiary material for</i>		• Manager Investigations • Principal Investigator • Director, Integrity – Intake Referrals and Partnerships • Manager, Integrity – Intake Referrals and Partnerships • Director, Discipline Advisory and Resolutions • Manager, Discipline Advisory and Resolutions • Principal Advisor, Discipline Advisory and Resolutions

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	<i>paragraph (a)—</i> a report by an expert about a person other than the person about whom the request is made (b) that relates to a person other than the person about whom the request is made and does not relate to the charge or conviction of the offence the subject of the request. (6) The director of public prosecutions or police commissioner must not give information to the commission or head of a prescribed RCS entity under this section if the director or police commissioner is satisfied that giving the information may do any of the following— (a) prejudice the investigation of a contravention or possible contravention of a law in a particular case; (b) enable the existence or identity of a confidential source of information, in relation to the enforcement or administration of the law, to be ascertained; (c) prejudice the effectiveness of a lawful method or procedure for preventing, detecting, investigating or dealing with a contravention or possible contravention of the law; (d) prejudice a prosecution or another matter before a court; (e) endanger a person’s life or physical safety. (7) The giving of information under this section by the director of public prosecutions or police commissioner is authorised despite any other Act or law, including a law imposing an obligation to maintain confidentiality about the information. <i>Note—</i> See sections 56 and 57 for restrictions on disclosing or giving access to information obtained under this Act. (8) Without limiting subsection (7), this section applies despite— (a) the <i>Director of Public Prosecutions Act 1984</i>, section 24A; or (b) the <i>Police Service Administration Act 1990</i>, section 10.1. (9) In this section—		

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	<i>evidentiary material</i>, about an offence, means material compiled in the course of the investigation or prosecution of the offence, including, for example, the following— (a) a summary of the circumstances of the alleged offence prepared by a police officer; <i>Examples—</i> bench charge sheet, QP9 (b) a witness statement; (c) an indictment; (d) a record of an interview or a transcript of a record of an interview other than a relevant record or transcript; (e) a report by an expert about the worker alleged to have committed the offence. <i>relevant record or transcript</i> means— (a) a recording under the <i>Evidence Act 1977</i>, section 21AY; or (b) a section 93A criminal statement or a section 93A transcript under the <i>Evidence Act 1977</i>, schedule 3; or (c) a recorded statement under the <i>Evidence Act 1977</i>, section 103A, or a transcript of the recorded statement.		