## <Date>

**<Parent/Carer Name>**

**<Address>**

**<SUBURB QLD 4xxx>**

Dear <name of parent/carer>

**Direction by Public Health Medical Officer under the *Public Health Act 2005 (Qld)***

On <date>, I was advised by <insert name>, the Public Health Medical Officer (PHMO), pursuant to s.169(2) of the *Public Health Act 2005 (Qld)*, to direct you to remove <student’s name> from school.

This direction is being given because: <Select option a, b, c or d>.

1. Dr <insert name> conducted an examination of your child at school and has advised that your child has or may have <insert name of contagious condition>, and the prescribed period for this condition has not ended.
2. <Student’s name> was not examined by a doctor arranged by the PHMO or by a doctor of your choice, and you have not provided a certificate stating that your child <student’s name> does not have <insert contagious condition>, and the prescribed period for this condition has not ended.
3. The PHMO reasonably suspects that <student’s name> has, or may have, <insert name of contagious condition> and the prescribed period for the condition has not ended.
4. The PHMO reasonably suspects that <student’s name> has not been vaccinated for a vaccine preventable condition, and will be at risk of contracting the condition if they continue to attend the school.

<Student’s name> may not return to school before <insert date as advised by the PHMO>. This measure is intended to protect your child and other students from becoming infected and to prevent further spread of the condition within the school community.

If you choose to have <student’s name> examined by a doctor arranged by the PHMO or by a doctor of your choice, and you can provide a certificate stating that <student’s name> does not have <insert contagious condition>, please contact the school as soon as possible to allow this information to be reviewed.

I have attached a copy of the advice received from the Public Health Unit and further information they provided on the contagious condition <remove if written advice not provided>, and a copy of the relevant provisions of the Act and the Regulation.

To discuss the options available for <student’s name> to access an educational program while they are subject to this direction, and not attending school, please contact me on <contact details>.

Yours sincerely

Principal

School name

Enc. (Public Health Unit advice) <remove if written advice not provided>

(s. 169 *Public Health Act 2005 (Qld)*)

### Extract from *Public Health Act 2005* (Qld)

s. **169 Chief executive may direct person in charge in relation to child**

(1)This section applies if—

(a) a doctor who examines a child under [section 167](https://www.legislation.qld.gov.au/view/html/inforce/current/act-2005-048#sec.167) attending a school, education and care service or QEC approved service advises the chief executive that—

(i) the child has, or may have, a contagious condition; and

(ii) the prescribed period for the condition has not ended; or

(b) a parent of a child has been advised under [section 168](https://www.legislation.qld.gov.au/view/html/inforce/current/act-2005-048#sec.168) but the child has not been examined—

(i) by the doctor arranged by the chief executive; or

(ii ) by another doctor chosen by the parent and a certificate provided by that doctor stating that the child does not have the contagious condition or the prescribed period for the condition has ended; or

(c) the chief executive reasonably suspects that a child attending a school, education and care service or QEC approved service has, or may have, a contagious condition and the prescribed period for the condition has not ended; or

(d) the chief executive reasonably suspects that a child attending a school, education and care service or QEC approved service—

(i) has not been vaccinated for a vaccine preventable condition; and

(ii) will be at risk of contracting the condition if the child continues to attend the school or service.

(2) The chief executive may direct the person in charge of the school, education and care service or QEC approved service to direct the parent of the child to remove the child from, and not to send the child to, the school or service for the prescribed period for the condition.

(3) If directed by the chief executive under subsection (2), the person in charge of the school, education and care service or QEC approved service must comply with the direction, unless the person in charge has a reasonable excuse.

Maximum penalty—50 penalty units.

(4) A direction by the chief executive under subsection (2)—

(a) must be given in writing, if practicable; and

(b) must include the information mentioned in [section 170](https://www.legislation.qld.gov.au/view/html/inforce/current/act-2005-048#sec.170)(2).

(5) If it is not practicable to give the direction in writing, the chief executive may give the direction orally but must confirm it in writing as soon as practicable thereafter.